

20 July, 2011

To Whom It May Concern:

I am writing this letter of reference for Arnold Villeneuve who has been an independent consultant under contract with Learning Tree International in Canada since 1992 to the present.

As Instructor Relations Manager for Learning Tree International in Canada, I have had the privilege of working closely with Arnold during this period. Learning Tree International provides instructor-led, hands-on courses and certification programs for management and information technology professionals throughout the world. Most courses are 4-day or 5-day intensive training seminars. Learning Tree Canada has Education Centres in Toronto and Ottawa.

All of our Instructors are independent consultants and are expected to meet the varied needs of our students by going beyond the course materials if necessary. We contract the services of those consultants who are technical experts in their field and who possess excellent interpersonal and communication skills.

Since 1992 to the present, Arnold has taught more than 325 events for Learning Tree International while achieving above average performance as measured in the average course grade of 3.73 and average instructor grade of 3.91 out of 4.0. During this period Mr. Villeneuve has taught courses in several curricula including Windows 7, Windows Server 2008, Cloud Computing, Networking, and SharePoint.

He is a qualified instructor for the following titles in the SharePoint curriculum:

Course 538: SharePoint 2007 Technologies: A Comprehensive Hands-On Introduction

Course 953: Branding Sites with SharePoint Designer 2007

Course 954: Deploying SharePoint Server 2007

Course 955: Building Data-Driven Applications with SharePoint Designer 2007

Course 956: Administering SharePoint Server 2007

Course 1501: SharePoint 2010 Technologies: A Comprehensive Hands-On Introduction

Course 1505: Building Applications with SharePoint Designer 2010

Course 1510: Administering SharePoint Server 2010: Hands-On

Course 1520: Building SharePoint Server 2010 Enterprise Solutions

Throughout this period, he has demonstrated the key qualities of Learning Tree instructors:

- an ability to communicate effectively with customers from different language, cultural or technical backgrounds
- an ability to effectively understand technical issues posed by students and to respond effectively
- an ability to understand and convey complex technical concepts
- an ability to inspire and motivate audiences
- a commitment to continuous professional development through technical upgrading, and improvement of presentational skills through attendance on skills development training and review of student feedback.
- in-depth knowledge and real-world experience in his areas of technical expertise

Regards,



Judith Montagano
Instructor Relations Manager
Learning Tree International Canada